



SREE VAHINI INSTITUTE OF SCIENCE AND TECHNOLOGY

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE & Govt. of A.P., Affiliated to JNTU Kakinada)

Accredited by NAAC with "A" Grade, An ISO 9001:2015 Certified Institution

Sri Vahini Nagar, NH-30 . TIRUVURU, PIN: 521 235. NTR Dist. A.P. India.

Date: 15-09-2023

MINUTES OF 1st MEETING OF GOVERNING BODY

1. Composition of Governing Body:

Accordingly, the Governing Body is responsible for ensuring that the institution and its governance framework are in compliance with all applicable statutes, ordinances, and rules, and subject to these rules, it shall be responsible for making all final decisions relating to matters of fundamental concern to the institution.

S. No		Name and Designation of Member
1	Members Management	1.Sri.P.Venkateswara Rao, Chairman, KRES 2.Sri.V.Subrahmanyam, Secretary, KRES 3.Sri.P.Nageswara Rao, Correspondent , KRES 4. Sri.M. Kishore Babu, Treasurer, KRES 5. Sri. K. Seshagiri Rao, Director, KRES
2.	Member Teachers	1.Dr.K.V.Panduranga Rao, HOD of CSE,SVIST 2. K. Kiran Kumar, Dean –Academics, SVIST
3	Administrative Staff of the college	Smt. V. Karuna Kumari, Sr. Administrative Staff, SVIST
4	Educationist	Dr. E. Srinivasa Reddy, Professor of CSE & Dean Academics Dr Y S R ANU College of Engineering & Technology, Acharya Nagarjuna University, Guntur
5	Industrialist	Mr.B.Rajasekar, Executive Director, Krishna Engineering Works, Vijayawada
6	State Govt Nominee	Dr. M. Vijaya Saradhi, Principal, Govt. Polytechnic, Vijayawada.
7	University Nominee	Dr. M. Nageswara Rao, Professor of EEE, University College of Engineering Kakinada (UCEK) JNTU Kakinada
8	Principal of College	Dr. R. Nagendra Babu

Sri P. Venkateswara Rao, Chairman of the Sree Vahini Institute of Science and Technology, chaired the meeting. He expressed his sincere thanks to all the external members for being on the governing body of the college and extending support through their valuable suggestions for the improvement of the institution.

Sri. V. Subrahmanyam, Secretary, and Sri. P. Nageswara Rao, Correspondent, extended a warm and hearty welcome to all the honourable members of the Governing Body. He started the meeting by acknowledging the members for their valuable suggestions, advice, guidelines, and concern for the overall development of the institution.

Hon'ble Members Dr. M. Nageswara Rao, Dr. E. Srinivasa Reddy, Mr.B.Rajasekar and Dr. M. Vijaya Saradhi have made suggestions for the function of Governing Body.

The following are the functions of Governing Council:

1. Evolves the Vision, Mission and Objectives of the College and ensures that they are achieved
2. Ensures Total Academic and Administrative Autonomies for achieving Short Term and Long Term objectives of the Institute.
3. Governing Council makes all policy decisions Guide the college while fulfilling the objectives for which the college has been granted autonomous status.
4. Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council
5. Approve new programmes of study leading to degrees and/or diplomas.
6. Body/state government as applicable in accordance with the policies laid down by the UGC and State Government from time to time.
7. Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development of the college.
8. It administers the physical resources of the Institute.
9. Reviews the performance of the Institute and guide to function effectively to Achieve Excellence in Academics, Research and Industry collaborations.
10. Ensures the Regulatory Compliance of all the decisions by the concerned Authorities like the Principal, HOD and other Officers of the Institute in all matters of fundamental concern.
11. Ratifies and resolves the minutes of Academic Council, Board of Studies, Finance Committee and IQAC
12. Monitors on the effective functioning of different non statutory committees of the college

13. Encourages and gives directions to apply for funds from different funding agencies

Later, Sri P. Venkateswara Rao, Chairman is requested Dr. R. Nagendra Babu, Principal to present the agenda items of the meeting. The Principal of the college greeted all the hon'ble members and started the presentation, covering agenda items with the permission of members.

With reference to each agenda item, proceedings of Governing Body meeting are given below:

1. Confirmation of minutes of the 1st Governing Body meeting held on 15-09-2023.

The Governing Body has confirmed the minutes of 1st Governing Body meeting held on 15-09-2023 after careful observation, review and thorough discussion.

2. Information & Discussion on I B.Tech. admissions for the A.Y. 2022-23 & 2023-24

Principal informed to the hon'ble members about student admission details of A.Y.2022-23 & 2023-24 and mentioned about improvement in Intake quality when compared with previous academic year.

Decision: Noted and appreciated for getting quality students. It is suggested to put best efforts to attract quality students.

3. Approval of Academic Results of Even Semester for the A.Y. 2019-20.

The Academic Results of B.Tech. (I B.Tech I Sem, II B.Tech I Sem, III B.Tech I sem , IV B.Tech I sem , IV B.Tech II sem and III B.Tech II Sem, MBA (I sem, IV Sem), and M.Tech. (II & IV Sem) are informed to the hon'ble members of the Governing Body and also presented the details of successfully graduated UG & PG students. The % of students successfully graduated from 2019-23 batch is 69 %

Decision: Approved and suggested to concentrate on branches where less number of students are graduated.

4. Approval of Annual Quality Assurance Report (AQAR) for the A.Y. 2020-21 & 2021-22.

Principal has presented Criterion Wise details of AQAR for the A.Y.2020-21 & 2021-22 including plan of action for the A.Y.2023-24.

Decision: Approved after thorough discussion on criterion wise parameters and suggested to improve the parameters related to R&D activities and Institutional values and Best Practices.

5. Review of Training and Placement activities

The governing body has noted the information on current placement for the previous academic year, which includes improvements in core placement and the internal training offered on coding skills along with external agencies. Identification of merit students at the II-year level and special training that would enable them to get the highest package, which brings significant visibility to the institution in the future.

6. Composition of Academic council

Academic council members for the academic years 2023-24, 2024-25, and 2025-26 are nominated and approved by the governing body.

S. No	AC Member	Name and Designation of Member
1	Chairman	Dr. R. Nagendra Babu, Principal
2.	All the Heads of Departments in the college	
	1	Mr. Y. Sombabu, HOD of Civil
	2	Mr. V. Ramachandrarao, HOD of Mech
	3	Mr. K. Kiran Kumar, HOD of EEE
	4	Prof. M. Hari Krishna, HOD of ECE
	5	Dr. K. V. Pandu Ranga Rao, HOD of CSE
	6	Mr. G. V Ramana, HOD of AIML
	7	Dr. M. Papa Rao, HOD of MBA
3	Four teachers	
	1	Dr. N. Venkateswara Rao, Dept. of BS&H
	2	Dr. M. Ranga Rao, Dept. ECE
	3	Smt. B. Anuradha, Dept. of Library
4.	Not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated by the Governing Body.	
	Industrialist	Mr. B. Raja Sekhar,
	Doctor	Dr. Paruchuri. Ram Koteswara Rao, Retd Govt .Doctor




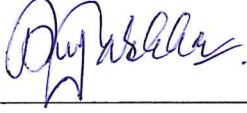
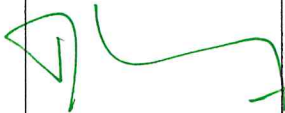


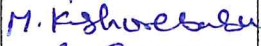



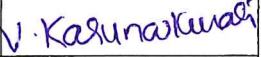
	LAW	Mr.L.Srinivas, Principal of Prarthibha College
	Commerce	Mr.P.Ranga Rao, Vice-Principal of LHR Govt Degree college
	Three nominees of the university	
5	1	Dr. K. Venkata Reddy, Professor of EEE & Director, Academic Planning, JNTUK, Kakinada
	2	Dr. B. Bala Krishna, Professor of ME & Director of Evaluation, JNTUK, Kakinada
	3	Dr. KVSG Murali Krishna Professor of CE, UCEK, JNTUK, Kakinada
6	Controller of Examination	Prof. M. Hari Krishna, Dept. of ECE
7	Member Secretary	Mr.K.Kiran Kumar, Dean Academics, Dept. of EEE

Any other point with the permission of the chair

Suggestions given by hon'ble members of the Governing Body:

- Encourage quality Patents leading to generation of funds
- Provide Seed money to promote R&D activities
- Establish Media Center to promote online education
- Improve Perception of the college by enhancing the standards and reputation.
- Prepare online video lectures in local language and post them in the college website to help the rural community.
- Improve Publicity through digital & print media
- Introduce Green book concept to protect environment
- Encourage students to participate in Digital Internship.
- Prepare and submit the quality research proposals to solve the local problems.

1st MEETING OF GOVERNING BODY

S. No	Name of the Member	Designation	Signature
1	Sri. P. Venkateswara Rao Chairman, SVIST	President	
2	Dr. M. Nageswara Rao Professor of EEE, University College of Engineering Kakinada (UCEK), JNTU Kakinada	Member (University Nominee)	
3	Dr. E. Srinivasa Reddy Professor of CSE & Dean Academics Dr Y S R ANU College of Engineering & Technology, Acharya Nagarjuna University, Guntur	Member (Educationalist)	
4	Mr. B. Rajasekar Executive Director, Krishna Engineering Works, Vijayawada.	Member (Industrialist)	
5	Dr. M. Vijaya Saradhi, Principal, Govt. Polytechnic, Vijayawada.	Member (State Government Nominee)	
6	Sri. V. Subrahmanyam Secretary	Member (Management)	
7	Sri. P. Nageswara Rao Correspondent	Member (Management)	
8	Sri. M. Kishore Babu Treasurer	Member (Management)	
9	Sri. K. Seshagiri Rao Director	Member (Management)	
10	Dr. K. V. Panduranga Rao HOD of CSE	Member (Principal Nominee)	
11	Mr. K. Kiran Kumar Dean -Academics	Member (Principal Nominee)	
12	Smt. V. Karuna Kumari Sr. Administrative Staff	Member (Principal Nominee)	
13	Dr. R. Nagendra Babu Principal	Member	